

## Student Right to Know Disclosure

2019-2020

Program Name	Retention Rate	Placement Rate
Medical Assistant	63%	78%
Medical Office Administration	64%	70%
PC Specialist	60%	100%

The Retention Rate is calculated with the Council on Occupational Education's Total Completion Rate Formula:

- For each program, take the cumulative enrollment number for the period, and subtract the number of student still enrolled at the end of the reporting year.
- Then divide the number of total completers by that total.

	Cumulative Enrollment minus Students Still Enrolled	Total Completers	Retention Rate
Medical Assistant	146	92	63%
Medical Office Assistant	22	14	64%
PC Specialist	10	6	60%

The Placement Rate is calculated with the Council on Occupational Education's Total Placement Rate Formula:

- Divide the number of Total Completers Employed in Positions Related to Field of Instruction by the number of Total Completers (minus Graduate Completers Unavailable and/or Refused Employment)

	Total Completers Employed in Positions Related to Field of Instruction	Total Completers (minus Graduate Completers Unavailable and/or Refused Employment)	Placement Rate
Medical Assistant	53	15	78%
Medical Office Assistant	7	3	70%
PC Specialist	4	0	100%